

## UPGG annual mentor/mentee relationship survey

### Instructions:

- 1) In preparation for a pre-prelim, prelim, annual committee meeting, or thesis defense, the UPGG student downloads this form from the UPGG website.
- 2) The UPGG mentee fills out their column then gives the form to their mentor.
- 3) The mentor fills out their column.
- 4) The mentor and mentee then discuss the form and, if necessary, have additional discussions to ensure that all items are covered. Mentors and mentees are encouraged to keep notes on the discussion, possibly as part of a mentor/mentee compact.
- 5) The mentee uploads the completed form to T3 as part of the required documents for their meeting.

**Mentee Name:**

**Mentor Name:**

**Please initial below to indicate that, from your perspective, each item has been covered in a discussion between mentor and mentee in the last 12 months.**

In the past year, we have mutually discussed/addressed:

Item	Mentee	Mentor
The frequency/preferred method(s) for communicating 1-on-1 with each other		
The hours (both schedule and total amount) spent on lab work by the mentee		
Have mentor/mentee interactions been productive overall?		
Is the mentee gaining independence?		
What are the major research-related goals/milestones for the next year? (e.g. publication plans in the coming year(s))		
Any items for the next year re: the mentee's long-term career plans (e.g. internships, networking opportunities)		
Any items for the next year re: professional development (e.g. presentations at conferences, career development workshops)		
Any items for the next year re: mentoring opportunities (e.g. undergraduates/rotation students)		
Is the lab environment conducive to the trainee's development and success? Are there areas in which the trainee could use additional support?		

Students and faculty should be aware of mechanisms to confidentially report and seek help regarding conflicts in the lab environment, including the [UPGG leadership](#), departmental chair, [university ombudsman](#), the [office of institutional equity](#), and the [IDEALS office](#).

**Signed:**

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**Mentee**

**Date**

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**Mentor**

**Date**